

**SCHOOL-LEVEL PARENTAL ENGAGEMENT PLAN**  
**HARLAN ELEMENTARY SCHOOL**  
**Approved by Parents: September 4, 2020**  
**at Annual Title I Meeting**

All parents will be invited, by written invitation, to parental engagement meetings. These meetings will convene at a time decided by parents. At the Fall Annual Meeting Federal Guidelines will be discussed. This meeting will allow parents an opportunity to organize, plan and review the program. Highlighted at this and subsequent meetings will be the important role of parents in their child's education. An annual survey will be emailed to each parent in the spring. The results of the survey will serve as an evaluation for the current year and formulation of next year's plan.

Meetings for parents shall be offered before, during, and after school. Parents will be notified of meetings by written invitations, reminder callouts, local media and postings at central school locations. In partnership with the public library, art centers, and other educational and cultural groups will be strongly promoted for participation. School-based meeting materials will be research-based. Transportation and childcare will be offered and provided as requested.

Florence City Schools will reserve at least one percent (1%) of their Title I allocation to implement parental involvement activities since the system's overall allocation is greater than \$500,000. Parents of children receiving services will be involved in the decisions regarding how reserved funds will be spent for parental engagement activities. The LEA reservation of funds provides for a Parent and Family Engagement Specialist/Social Worker. Funding also provides educational materials (includes grade appropriate math/reading materials, computers, software and educational games) that are available for parents & students.

The school shall provide program information to parents by way of personal invitation, telephone calls, emails, and posting at central school locations. The school will conduct a parent meeting to explain performance profiles and assessment data. In addition, individual test results will be sent home with students and individual conferences with teachers or the guidance counselor will be held as requested.

In the fall parents will visit their child's classroom during Parent Night. At this visitation, parents will receive classroom standards, assessment and proficiency levels that students are expected to achieve.

During each meeting parents will be given the opportunity to give comments, make suggestions, and ask questions. After researching the subject, a timely response will be presented in parent meetings, individual conferences, and/or appropriate referral to services available in the community. Parents are also encouraged to utilize individual conferences with teachers, the social worker, and/or other school personnel as the parent desires.

Copies will also be placed in the School Office, Title I classroom and the Federal Programs Office, and the Florence City website.

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Principal's Signature

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Date